


May 4, 2010

MEMORANDUM FOR: Management and Organization Division  
Office of the Chief Financial Officer/Chief  
Administrative Officer

FROM: LeRoy Spayd   
Acting Chief, Training Division

SUBJECT: Certification of 20-105, Individual Development Planning, Dated  
June 7, 2004

The Training Division reviewed National Weather Service Procedural Directive 20-105, Individual Development Planning, and certifies it requires no updating during its FY10 biennial review cycle.

Responsibility for the directive is currently held by:

OPR: *Training Division, W/OS6*

Certifier: *LeRoy Spayd, W/OS6*

Approving Authority: *David Caldwell, OCWWS Director*